Highlandtown Family Stability Program (HFSP) Pre-Screening Tool

This is a tool to use when deciding whether to refer a family to the HFSP. To be eligible, families should answer “yes” to all 4 questions.

**Question #1**
Does the family have a child at one of these elementary/middle schools?  
Highlandtown #215  John Ruhrah  
Highlandtown #237  Tench Tilghman

_____ YES  _____ NO

**Question #2**
Are they at risk of losing their housing or having a utility turnoff?

This usually means they need to pay a rent, BGE, or water bill debt to avoid eviction or having service turned off.**

_____ YES  _____ NO

**Question #3**
Are they looking for help so they can stay in their current home?

The HFSP helps keep families in their current home. It does not help families move to a new home, nor work with families who are already homeless.**

_____ YES  _____ NO

**Question #4**
Does family have enough income to pay their rent and utilities going forward?

Financial assistance is provided by the HFSP one time only. The family will need to pay their bills on their own going forward.

Housing expenses (rent + utilities) should not exceed 70% of income. All income is counted!

_____ YES  _____ NO

**Sometimes the program can help clients in more unique situations. Call Kate to discuss.**

Using this form is optional. It is fine to refer families and have Kate do all the screening.

To make a referral or ask questions, contact Kate at 443-208-7401 or kate@southeastcdc.org.

The Family Stability Program is an initiative of United Way of Central Maryland and the Southeast Community Development Corporation.

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